

**Eureka Envisioning Task Force
Minutes from April 8, 2003**

Meeting called to order at 6:45 pm. Present: Jody Arman-Jones, Mike Greco, Ray Kaufenberg, Matt Mega, Gina Mitteco, Bob Papke, Pat Steege, Bev Topp, Randy Wood. Not present: Amy Nielsen.

- 1. Minutes from the following meetings were approved.** Any corrections to the minutes for these meetings will be entertained at the next task force meeting.

9-5-02	12-18-02
10-10-02	1-9-03
10-17-02	1-30-03
10-29-02	2-26-03
11-14-02	3-18-03

Approved minutes for these dates are posted on the Web site at <http://eurekatownship-mn.us/taskforce/envisioning.html>

- 2. Task force members recognized Bev Topp for receiving a “Champions of Open Space” award from the McKnight Foundation.** Bev will be presented with the award on Thursday, April 17th at 12:30 pm at Patrick Eagan Park in Eagan (about 1/2 mile north of Diffley Road on Lexington Ave. From the north, the park is 1/2 mile south on Lexington Ave from its intersection with Wescott Ave. There is a freeway exit for Diffley Road).
- 3. Overview of written report.** Matt walked the group through the written report. Approximately one-fourth of the report has been completed to date. Some suggestions for revisions or additions that were brought up during the discussion are listed below:
- Add a gravel indicator (perhaps this could be a next step—map should be available from Met Council)
 - In the introduction, change the title “Planning Efforts” to “Envisioning Efforts” or “Planning and Envisioning Efforts”
 - Regional Context section: make the map showing Met Council 2030 areas larger
 - County Overview section: add Eureka to the map (at least the edge of the township, where it abuts Scott County)
 - Commercial: Matt intends to add a discussion of small-scale commercial vs. big-box commercial vs. mixed-used commercial. Could also include photos of good and bad commercial development (Savage, Apple Valley, Burnsville could provide examples). *We need volunteer photographers to take photos!*
 - Donated easements should be moved under the “tools” section
 - Scenario Hybrids section: add a third map showing high-priority farmland areas based on township criteria (i.e., Ag Preserves enrollment)

- Current Zoning Buildout scenario: someone should check actual number of buildable lots to make sure the count is accurate. Should also add a disclaimer to the bottom of this page (“This map has not been approved by town board and does not necessarily represent accurately the location of buildable lots in the township. If you have questions about whether a lot is buildable, consult town board/planning commission”). *We need two volunteers to confirm buildable lots on the town hall map*
- Hybrid maps for each of the other scenarios: could actually show 1 or 2 alternatives on the right-facing page for each major scenario, and then just list other possible hybrids (the idea being that the report is not intended to be the final word, but rather to show possibilities)
- Tracking Indicators Over Time: a good suggestion for next steps. We have historical data for some of these (e.g., Vermillion River water quality). Could do an inventory on a variety of indicators (not just the ones considered in the report) so we have a current snapshot to compare with future conditions.
- Indicators: For roads, cost indicator would be helpful. For energy, including wind contours map would be interesting.
- Another next step: conduct a more detailed surface water and groundwater analysis for the township (with help from county SWCD)
- Appendices: perhaps include only the ones that are essential to understanding the report of that need to be in 11 X 17 format in the main report; relegate the rest to a second volume that is 8.5 X 11.
- Do include density ratio (lots vs. farmland) if possible. This could be used as a non-controversial way to identify other locations for towns center(s), TDR receiving areas, etc.
- Add cross-references where appropriate (direct people to specific appendices, have cross-references back to the main report from the “Next Steps” section, etc.)

4. Discussion of how to make the report publicly available.

- It would be best to make it available on the website as a PDF file, although this would require a bit of formatting work.
- PDF format on CD-ROM may provide the cheapest and easiest alternative. Should include hypertext links from the table of contents and for all cross-references.
- Color and black-and-white copies on lower quality paper. Perhaps the township can charge citizens the cost of duplication if they want high-quality color copies.

5. Discussion of TDR map. The group suggested at least three TDR sending-receiving zone maps: the original created by Matt, a “town center” version, and a “suburban progression” version.

6. Discussion of how to handle commercial issue in the report. Issue tabled until next meeting. Suggested language for this section of the report was distributed

and task force members are asked to read it and be prepared to discuss it at the next meeting.

7. Next meeting date to be decided via e-mail.

Meeting adjourned at 8:20 pm.

Respectfully submitted,
Mike Greco