

**Eureka Township Envisioning Committee
Minutes from May 22, 2002**

Members present: Mike, Jody, Pat, Matt, Amy, Bob, Bev arrived at 8:30.

Not present: Randy, Ray and Jerry

Duration of the meeting 7pm to 9:30pm

1. **Minutes** of 5/9/02 were not approved since many members were not present.

2. **Handouts:** Matt passed out a document that described small town character and new urbanism available from the internet. This document had drawings and descriptions of town layouts, including dwelling styles. For example; attached garage, detached garage with alley access, spacing in terms of streets and trees and boulevards, etc.

Mike passed out information regarding the Town of Dunn field trip, including notes of the trip from several members, a map of the area and information from The Town of Dunn, WI web site. Especially interesting was the History of the Planning Efforts in The Town of Dunn. This document describes a timeline of activities and programs from beginning to present. Mike also passed out a sum of each members submission of the 'rural character' assignment.

3. **Town Center Scenarios:** Most of our time was spent envisioning a town center. We split into two small groups using two maps focused on the town center area. An Area located at 250th and Cedar of approximately 80 acres. Both groups envisioned a main street coming off Cty 80 near the currently proposed site of the new Town Hall. This main street would offer mixed use; commercial, retail and office space/livable lofts on the second or third floors. Residential and single family homes are built into this scenario of a walk able community. We added a park near the Town Hall as open space and community activities area. We considered an area for water treatment and septic with home density in mind. A third scenario was created from Matt's handout, we did this exercise as a group.

In the next meeting we will talk in more detail about a town center, the design, architecture, etc. Matt noted that he will try to focus on 4-section plots for the maps he produces for our public presentation. This will allow us to provide some details about density and building placement in key areas (these will vary with each scenario) without having to actually decide on placement of buildings for the entire township for every scenario.

4. The following members volunteered to photograph the following areas to help us illustrate real communities with character.

Jody--Farmington (St. Michael's, East Farmington, large garage houses)

Matt--Summit Ave., Grand Ave., Engstrom

Amy--Northfield

Bev--Jonathan, Chaska, Savage (bad industrial park, mixed-use area)

Bob--Bryn Mawr

Mike--Lakeville, Shakopee (traditional downtown area)

Pat--More Eureka

5. Additional homework assignments or outside projects still exist that people could volunteer to work on as we prepare for a public presentation and written report for the township. These included:

- Taking photos of the township (with accompanying map showing location where photo was taken)**in progress**
- Taking photos in other towns/cities in the metro area (e.g., examples of town centers, town halls, public spaces, new urbanist designs, residential clustering, etc.)**in progress**
- Doing a video tour of the township (especially the main thoroughfares—if this were in digital format, Matt might be able to superimpose CommunityViz 3D modeling over the video)
- Aerial photos or video of the township and surrounding areas
- PowerPoint presentation incorporating photos, maps, etc.
- Bike or bus tour of the township
- Road trips on various themes: town centers (Red Wing, Stillwater, Galena, IL), new urbanist design, bad residential 1:10 development, bad commercial development, etc.)
- Writing portions of the final report (history of Eureka, relevant characteristics of the township, development pressures on the township, description of CommunityViz, glossary of terms, etc.)

If there are other items you think should be added to the list, or fun to work on any of these projects, e-mail Mike please.

6. **Next Meeting:** The next meeting will be **Thursday, June 6, 2002**. Email Mike by evening on 6/5 if you cannot make it. Other meeting dates to remember: Thursday, June 13
Wednesday, June 26

Tentative agenda for next meeting:

- Finalize Urban Progression scenario
- Identify sending and receiving areas for TDR scenarios

Respectfully submitted, Amy Nielsen.