

**Eureka Township Envisioning Committee  
Minutes from September 5, 2002**

Members present: Mike, Bob arrived at 7:30, Ray, Bev left at 7:30, Amy, Matt, Gina, Pat  
Not present: Jerry, Jody, Randy  
Duration of the meeting 7pm to 9:20pm

1. **Minutes** from 6/6/02 and 6/13/02 were not approved.

2. **Announcements:** NEXT MEETING DATES:

**Thursday, 10/10 NEW TIME: 6:30-9:30pm.** Discuss results from all 12 scenarios. Plan and assign tasks for the upcoming open house scheduled November 7<sup>th</sup> at the Extension Office in Farmington. Please reserve October 17 for another meeting in case this one runs long.

**Tuesday, 10/29, 6:30-9:30pm.** Dress rehearsal of the open house presentation, please invite your spouse as our test audience.

**Thursday, November 14<sup>th</sup> Public Open House, 7-9:30pm,** Dakota County Extension Office Farmington.

**Please email Mike Greco with your availability of these dates ASAP. [mgreco@umn.edu](mailto:mgreco@umn.edu)**

3. **Homework assignments:**

Your homework assignment is to create a list of (a) what principles and concepts we need to explain verbally, (b) what information is best presented visually through maps and posters, and (c) what materials should be put on handouts. As you create your list, remember that this is our first attempt to explain our work to the public so we need to KEEP IT SIMPLE and avoid overwhelming them. Please refer to Mike's email dated 9/6 for more information.

If you have not already done so, please provide a brief of up to 1000 words. It will be included in our report as an appendix. This brief can be anything, a personal statement, a bio, a conservation statement, whatever you want to say about yourself that will help our neighbors understand our efforts in our Envisioning Committee, thank you in advance. Please send to Mike Greco.

4. **Handouts:** Matt passed out a two-page handout 'Eureka Township Envisioning Scenarios (12 Total Scenarios)'; the second page is an outline of the 11/7 presentation with a diagram of the room setup.

5. **Public Meeting Content**

We talked about the room layout and the various stations. The following volunteers will be stationed as follows:

- |                          |           |
|--------------------------|-----------|
| 1) Community Information | Pat       |
| 2) Env. Comm. Background | Mike      |
| 3) Indicators            | Matt, Bev |
| 4) Welcome               | Bob       |
| 5) Survey table          | Amy       |

We also talked about how the public will flow through the presentation and information stations. Two rooms will be available. In Room 1 Mike will begin the Public Meeting with a 30-40 minute presentation, covering an introduction of the Env. Comm., background of our efforts, a brief introduction to terms and principles necessary to understand our work (with handouts as needed), and an overview of what participants will see and do in Room 2.

The next 60 minutes, the public will be invited to Room 2 and walk to each station with the opportunity to provide feedback on the scenarios, indicators, etc. Committee members will be posted at each station to answer questions and provide additional information.

The last 30 minutes will be reserved for a final discussion with Q&A.

We agreed that the information presented at this public meeting is a WORK IN PROGRESS; the public should not get the impression that we have formulated a scenario that will be applied to future growth. But that we are seeking feedback and input from the community to help us reach a general consensus.

We talked about ways of informing the public of this meeting;  
News release in the Farmington Independent and Lakeville Life and Times  
Eureka Newsletter  
Post a flyer at the town hall  
Flyer and/or posterboard outside town hall on election day (November 5)  
Send a reminder post card (1000 Friends can pay for mailing)

**6. Scenarios**

There was some discussion as to the number of scenarios we will presenting to the public (12). It was agreed that even though this is a lot of information, it should help demonstrate the wide variety of possibilities and that we have not narrowed down the scope with our opinions.

Matt has finished 4 of the 12 scenarios. We will meet with him 10/10 to go over all the scenarios. This will be our opportunity to make changes, provide feedback, etc. before the public meeting, so it would be important you do not miss this meeting.

We talked about the descriptions of each scenario, page 1 of the handout. Some changes will be made to the terminology and a more general statement will describe the scenario. Matt is working on this. There was a lot of discussion about open space and clustering.

**Next Meeting:** The next meeting will be **Thursday, October 10, 2002, 6:30-9:30 pm. Note 6:30 start time.**

Respectfully submitted, Amy Nielsen.