

Eureka Township



Note: Completed application must be submitted to the Eureka Town Clerk by noon on the Thursday 10 days prior to the Planning Commission meeting.

Nonconforming Use, Structure or Lot Verification Application

SITE INFORMATION

Site Address	Property ID No. (PIN)		
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APPLICANT

Name	Daytime Phone		
Address	City	State	Zip

PROPERTY OWNER

Name	Daytime Phone		
Address	City	State	Zip

IF THIS IS AN APPLICATION FOR A NONCONFORMING USE: (NUMBER AND ATTACH ADDITIONAL SHEETS IF NECESSARY)

Provide date that use began and identify where it occurs on the property.

Describe the nature and scope of the use at the time it began.

Identify the relevant township zoning ordinance(s) under which the use was permitted at the time it began.

Describe major changes (if any) to the use since it began, such as expansions or reductions of operation.

List names of all owner(s) of the property since the use(s) began.

IF THIS IS AN APPLICATION FOR A NONCONFORMING STRUCTURE:

Provide date(s) that the structure(s) were built.

IF THIS IS AN APPLICATION FOR A NONCONFORMING LOT:

Provide date lot was created.

REASON FOR APPLICATION

As part of this application, it is the applicant's responsibility to provide documentation or evidence of the following: (1) that the structure, lot, or use conformed to township ordinances when the structure was built, the lot was created, or the use commenced; (2) that the structure, lot, or use existed as of September 7, 2004; and (3) that the use has operated continuously since September 7, 2004, without discontinuation for a period of twelve consecutive months. Examples of acceptable documentation include but are not limited to the following:

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|--|-------------------|
| Deeds applicable to the property | Plats/plans |
| Billing and/or land use permits | Tax records |
| Letters or bills from utility companies | Dated photographs |
| Lease agreements containing descriptions of the property uses | Licenses |
| Sketch or plan indicating area occupied by structure and/or use | Bills |
| Sworn affidavits from persons with specific knowledge of the use | Receipts |

I hereby certify that the information provided in this application and any attachments hereto is true, correct, and complete.

Property owner's signature

Date

SUBMISSION OF THIS APPLICATION AND SUPPORTING DOCUMENTATION DOES NOT IMPLY APPROVAL OF THE USE OR NONCONFORMING STATUS. A DETERMINATION ABOUT THE STATUS OF THE USE WILL BE MADE BY THE EUREKA TOWNSHIP BOARD BASED ON INFORMATION PROVIDED BY THE APPLICANT AND/OR OTHER SOURCES. FAILURE TO PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE TOWNSHIP BOARD MAY RESULT IN THE DELAY OR DENIAL OF THE NONCONFORMING USE VERIFICATION APPLICATION.

DO NOT WRITE BELOW THIS LINE

Date rcvd:	Rcvd by:	60-Day Extension until:
Is there an existing conditional use permit (CUP) or interim use permit for uses on this property?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Was a nonconforming registration form previously accepted for this use? (if yes, attach)	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Did applicant apply for and receive a nonconforming use permit under Ord. 32? (if yes, attach)	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

APPROVALS REQUIRED (CHECK ALL THAT APPLY)

<input type="checkbox"/> Zoning Administrator	<input type="checkbox"/> Complete <input type="checkbox"/> Incomplete	_____ Zoning administrator signature	_____ Date
<input type="checkbox"/> Planning Commission	<input type="checkbox"/> Approved <input type="checkbox"/> Denied	_____ Planning commission chair signature	_____ Date
<input type="checkbox"/> Town Board	<input type="checkbox"/> Approved <input type="checkbox"/> Denied	_____ Town board chair signature	_____ Date

FEES

Application fee \$ _____ Paid _____	Escrow \$ _____ Rcvd _____	Refunded \$ _____ Date _____
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