

EUREKA TOWNSHIP

RESIDENTIAL ROOFING / RESIDING / WINDOW PERMIT APPLICATION

Eureka Township / 25043 Cedar Avenue, Farmington MN 55024
Office: (952) 469-3736 / Fax (952) 469-5525

PARCEL ID #		PERMIT #				
SITE INFORMATION						
Owner Name		Email		Phone		
Site Address		City	State	Zip		
APPLICANT/CONTRACTOR INFORMATION						
Applicant/Contractor Name			License Number			
Contact Person		Email				
Address		City	State	Zip		
Cell Phone		Phone		Fax		
RESIDENTIAL:						
Type of Work	<input type="checkbox"/> New	<input type="checkbox"/> Replace	# Of Fixtures	Permit Fee	State Surcharge	Total
<input type="checkbox"/> Re-roof						\$
<input type="checkbox"/> Re-side						\$
<input type="checkbox"/> Windows						\$
<input type="checkbox"/> Doors						\$
<input type="checkbox"/> Other						\$
Permit Total:				\$	\$	\$
Project Description:						

COMMERCIAL / INDUSTRIAL			
Job Type	Permit Fee	State Surcharge	Total
Estimated Value of Work (Contract Price) \$	\$	\$	\$
Project Description:			

Applicant hereby agrees that, upon issuance of this permit, all work shall be done and all materials used shall be in compliance with all applicable township, city and county ordinances. The applicant agrees to abide by all zoning regulations and to utilize this structure for its permitted use. Signature of this application by the legal property owner or owner's representative is required and authorizes the Township Zoning Administrator or designee and the Building Official or designee to enter upon the property to perform needed inspections. Entry may be without prior notice.

The property owner agrees to pay all plan review fees even if he/she chooses not to proceed with the work. Permit expires when work is not commenced within 180 days from date of permit, or if work is suspended, abandoned or not inspected for 180 days. Work beyond the scope of this permit, or work without a permit or inspection will be subject to penalty.

Signature of Applicant:	Date:
Printed Name of Applicant:	

Township Use Only

Zoning Administrator: _____ Date: _____

Complete Date: _____

Incomplete Notification sent: _____

Notes:

Application Fee \$
Date Paid:
Receipt #
<input type="checkbox"/> Cash <input type="checkbox"/> Check #

Permit Valuation	
Inspection Fee	\$
Other	\$
Total Fees	\$

Special Conditions of Permit:

Building Official Approval:

Signature Date

Occupancy Type: _____

Construction Type: _____

Code Used: _____

Building Sprinkled Yes No

General Requirements:

- Submittal of completed Residential Roofing/Residing/Window Permit Application form by the Contractor.
- Application fee as set forth in Eureka Township Ordinance 7.
- Proof of ownership: Parcel ID will be verified by the Town Clerk; conflicts must be resolved with a proper deed.
- Receive Permit Card from the Town Clerk.
 - Must be posted prior to the start of any work.
 - Must be visible from the street or driveway.
 - Must be accessible to the building inspector.
- Schedule required inspections with the building inspector:
 - Tear Off Inspection (Only if the roof deck needs repair).
 - Underlayment and Ice/Water Shield (if it's not possible to perform inspections during the actual work, the applicant shall provide documentation (i.e., pictures) depicting the sheathing, underlayment and ice/water shield prior to final inspection).
 - Final Inspection.

Note: The Inspector may issue an order to remove materials to prove compliance with the Minnesota State Building Code and manufacturer's installation requirements.

If a re-inspection is required to verify compliance with the code, a re-inspection fee will apply and the permit holders or their representative must meet the inspector at the site to provide access.

- All materials and the installation of all materials must comply with the Minnesota State Building Code and the manufacturer's installation specifications for each product.