

EUREKA TOWNSHIP

**DAKOTA COUNTY
STATE OF MINNESOTA**

TOWN BOARD/PLANNING COMMISSION SPECIAL ROUND TABLE MEETING
MAY 6, 2019

Call to Order

The Eureka Township Special Round Table meeting was called to order at 7:07 p.m. by Town Board Chair Donovan Palmquist.

Members Present: Donovan Palmquist (Town Board Chair)
Tim Murphy (Town Board Vice Chair)
Butch Hansen (Supervisor)
Mark Ceminsky (Supervisor)
Lu Barfknecht (Supervisor)
Ralph Fredlund (Planning Commission Chair)
Bill Funk (Planning Commission Vice Chair)
Julie Larson (Commissioner)
Allen Novacek (Commissioner)
Randy Wood (Commissioner)

Others Present: Ranee Solis (Town Clerk)
Marcia Wilson (Treasurer)

See attached list for all others present.

Round Table Meeting Protocol

It was noted that Town Board Chair, Donovan Palmquist, would chair the meeting and the meeting would serve as a working meeting.

Attorney Contact

It was agreed that any request for contact with the Attorney, or to have the attorney present at Planning Commission meetings, must go through the Town Board Attorney Liaisons, Chair Palmquist and Vice Chair Murphy. Any member may contact the Minnesota Association of Townships attorneys for general information and opinions.

Responsibility of Liaisons

Refer to the list of Town Board liaisons from the Reorganization meeting for whom to contact with questions.

Town Board and Planning Commission Representing the Township

It was agreed that no opinions should be given by an individual member of the Town Board or the Planning Commission, but rather, advise the person to attend a Town Board or

Planning Commission meeting for clarification. The Town Clerk will continue the role of Zoning Administrator.

Monthly Summary from Planning Commission Chair / Liaison

The Planning Commission Chair or assigned Liaison will present a summary of the most recent Planning Commission meeting at each Town Board meeting.

Township Emails and Network

It was noted that each member has a Township email address for receiving information from the Clerk. We must all be mindful of the open-meeting laws and direct all inquiries or questions to the Clerk. Any information to be disbursed to members via email should include the entire thread of the conversation.

Communication Between Board Members and Planning Commission Members

See previous item Township Emails and Network

Information Gathering and Sharing Guidelines

Information shared between Board members and/or Commissioners should be sent through the Town Clerk.

Solving Problems vs. Administering Ordinances

Ordinances should be referenced for clarification of specific issues. We must follow the rules of the Ordinances and try to stay within the boundary of the Ordinance's intent.

Planning Commission Questions and Concerns

Planning Commissioners initiated discussion on the following:

- The Board was asked to clarify the proper procedure for directing the Planning Commission to conduct research for an issue. Town Board Chair Palmquist stated that an opinion from a Supervisor is different from a direction from the Board. The Commissioners can contact the proper liaison with questions relating to any of the liaison categories to receive an opinion. Any questions about policy or governing of the Township in an official capacity must come before the entire Board for a vote.
- The Clerk was directed to check into increasing the internet speed for the Eureka Township Guest WIFI.
- The Board was asked to inquire about changing the Statute to allow for small-parcel Ag exemptions.

Motion: Town Board Chair Palmquist moved to direct the Planning Commission to gather information regarding small-parcel Ag exemptions, seconded by Supervisor Hansen with a friendly amendment to appoint the Planning Commission Chair to assign the task to the Commissioners. **Motion carried 5-0.**

Motion: Supervisor Hansen moved to direct the Planning Commission to research zoning by the County of commercial properties in the Township, seconded by Supervisor

Ceminsky. Supervisor Barfknecht called the question, motion carried 5-0. ***Vote on the original Motion carried 5-0.***

Adjournment

Motion: Chair Palmquist moved to adjourn the meeting, seconded by Supervisor Ceminsky.
Motion carried 5-0.

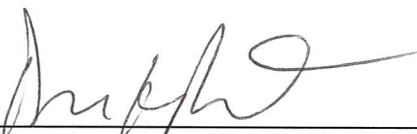
Meeting adjourned at 7:35 p.m.

Respectfully submitted,

Ranee Solis

Ranee Solis, Town Clerk

Minutes Officially Approved By:  on: 7/2/19
Planning Commission Chair Date

Minutes Officially Approved By:  on: 7/10/19
Town Board Chair Date

EUREKA TOWNSHIP

Dakota County, Minnesota



Round Table Meeting

Attendance

Monday, May 6, 2019
7:00 PM

Printed Name

Nancy Sauber

Address

9445 225th St. W. Lkvl.