

DRAFT

EUREKA TOWNSHIP

DAKOTA COUNTY

STATE OF MINNESOTA

Planning Commission Meeting of July 3, 2018

Call to Order:

Meeting was called to order at 7:03 PM by Chair Fredlund. Commissioners present were Julie Larson, Randy Wood, Bill Funk and Ralph Fredlund. Commissioner Allan Novacek arrived later. Supervisor Donovan Palmquist was Town Board Liaison.

Approval of Agenda:

Chair Fredlund added these items to the agenda: New Business Item B. Deadline for Forms Submission, and New Business Item C. Liaison Protocol (requested by Commissioner Novacek). Chair Fredlund moved to adopt agenda as amended, Commissioner Wood seconded. Motion passed 4-0.

Permit Requests:

- A. Dan Ames, Gravel pit site address 10005 235th St., PID 13 00700 30 011, Interim Use Permit Request to store bagged mulch products from October 2018 to May 2019. Justin Schroeder represented applicant. Commissioner Larson stated that storage of such materials is not an allowed use at a gravel pit. Chair Fredlund cited Ordinance 6, Chap 13, Sect 2 (J) "Unauthorized Storage. Any ...materials not associated with the mineral extraction facility ... may not be kept or stored at the facility." and Sect 2 (I) "Accessory Uses ...The storage, stockpiling, sale, and mixing of materials that have been excavated off-site are strictly prohibited except for the mixing of materials as provided in Chapter 13, Section 2 (H)." Motion by Chair Fredlund to forward request to the Board with the recommendation that the request be denied due to the activity being strictly prohibited, second by Commissioner Wood. Motion passed 4-0 with Commissioner Novacek not present yet.
- B. Steve Kimmel, 24230 Holyoke Path, PID 13 24660 07 020, Building Permit Application for In-ground swimming pool. Applicant was not present at Commission Meeting as he had indicated at the time of application. Application is missing specific site plan information required by Ordinance 3, Chap. 4, Section 9 (A), and also missing VRWJPO review/approval. Motion by Chair Fredlund to forward to Town Board with advice the application could not be processed due to missing information, second by Commissioner Funk. Motion passed 4-0 with Commissioner Novacek abstaining due to joining the meeting in the middle of the discussion. Commissioner Larson in her capacity as Acting Town Clerk will send letter to applicant as required by ordinance.
- C. Patrick Mohowald, site address 6441 265th St. W, Farmington, PID 13 02600 26 017, Building Permit Application for accessory building. Application for a permit for a 32' x 48' accessory building was all in order and included VRWJPO approval letter. Motion by Commissioner Novacek to forward application to Town Board with recommendation for approval, second by Chair Fredlund, motion passed 5-0.

Land Use Requests: None (see Permit Request Item A above)

Resident Inquiry: None

Town Board Liaison Report:

Presented by Supervisor Donovan Palmquist.

Old Business:

- A. Fence Ordinance / Set Hearing(s): The Commission was most recently directed by the Board at its June 11 meeting to hold public hearings to consider repealing the fence ordinance and to revise the fence ordinance. A public hearing was held previously and proposed changes to the ordinance were submitted to the Board but the Board did not approve those changes at its April 9, 2018, meeting. Commissioners were uncomfortable with repealing the existing ordinance without having revised language ready. After considerable discussion changes to Ordinance 3, Chap 9, were developed and are attached hereto. Chair Fredlund moved to forward these changes to the Board for their approval and to set public hearings for 6:00 PM August 7, 2018, for the changes, and 6:30 PM August 7, 2018, to repeal the existing ordinance, if needed. Second by Commissioner Funk; motion passed 4-1 with Commissioner Novacek dissenting.
- B. Forms Review / Missing Computer: Forms review was placed on the agenda in case missing files/forms could be located on the Deputy Clerk's computer. Additional efforts will be made to locate the computer files, but some previous work may be recoverable from emails sent several months ago when the Commission last worked on forms review.

New Business:

- A. Meeting Attendance / Timesheets: New timesheets and procedure from Township Treasurer were reviewed.
- B. Deadline for Forms Submission: Current policy of forms, applications, etc., due 10 days before Commission meeting is not being observed or enforced during the transition to a new Town Clerk. None of the requests/applications for this meeting were submitted on time. Two of the four applications for last month's meeting were late. This is causing problems when applications are incomplete. Four Commissioners felt the current 10-day deadline was appropriate; Commissioner Novacek felt it was unfair for the Town Clerk/Zoning Administrator to have to enforce the policy. The issue will be discussed at the Roundtable Meeting when that is held.
- C. Liaison Protocol: Commissioner Novacek stated that treatment of liaisons was disrespectful. Other Commissioners and Supervisors attending the meeting disagreed.

Minutes Approval:

- A. May 1, 2018: Minutes were not available.
- B. June 5, 2018: Commissioner Larson will review the recording to research Old Business Item C.

Adjournment: At 8:45

Minutes prepared by Ralph Fredlund
PC Minutes 20180703

EUREKA TOWNSHIP

Dakota County, Minnesota



Planning Commission Meeting

Attendance

Tuesday July 3, 2018

7:00 PM

Name

PAT + Jean Mohwald

Justin Schroeder

10005 735 street

Nancy Sauber