

EUREKA TOWNSHIP

**DAKOTA COUNTY
STATE OF MINNESOTA**

TOWN BOARD MEETING OF MAY 11, 2020

Due to the Peacetime Emergency and social distancing guidelines, the Town Board Chair has determined it is not practical or prudent to conduct an in-person meeting. Accordingly, under Minnesota Statute section 13D.021, the following meetings shall be conducted entirely through teleconferencing or other electronic means.

Call to Order

The Eureka Township Town Board meeting was called to order, via Zoom Meetings, at 7:00 p.m. by Chair Donovan Palmquist and the Pledge of Allegiance was given.

Supervisors Present: Donovan Palmquist, Tim Murphy, Lu Barfknecht, Ralph Fredlund, Mark Ceminsky.

Others Present: Rane Solis (Town Clerk), Chad Lemmons (Town Attorney), Randy Wood (Planning Commission Liaison), Marcia Wilson (Treasurer), Nancy Sauber (Planning Commission Chair), Gloria Belzer, Stefani Tupy, Steve Sauber, Bill Clancy, Larry Poppler, Jody Arman-Jones, Linda Pipkorn, Perry Mulcrone, Bryce Otte, Mike Resop, Brian Ahern, Beth Eilers, Chris Hale, Butch Hansen, Julie Larson, Georgie Molitor, Jim Sauber.

Suggested items to be moved to the May 26th meeting

The Board agreed to move the following items to the May 26th meeting:

- Road Maintenance bid review. Chair Palmquist explained that the Board requires time to review the bids before awarding the contract. Supervisor Ceminsky questioned whether the bids could be opened and tabled for two weeks. Attorney Lemmons responded that the Board can authorize the Clerk to open the bids on the public date of opening, then award the bid at the May 26th meeting.
- Update on April complaints items 1-4. Vice Chair Murphy expressed that he is awaiting information from Inspectron regarding two of the items.

Approval of the Agenda

The following changes were made to the agenda:

- Remove item C. Treasurer's Report from the consent agenda and place it with the remaining Treasurer items under XII.
- Remove item G. Revised Resolution 2020-04 from the consent agenda and place it under New Business.
- Remove item H. Rescind motion made at Reorganization meeting and place it under New Business.

Motion: Chair Palmquist moved to approve the agenda as amended, seconded by Vice Chair Murphy. A roll call vote was taken: Donovan Palmquist – Aye; Tim Murphy – Aye; Lu Barfknecht – Aye; Mark Ceminsky – Aye; Ralph Fredlund – Aye. *Motion carried 5-0.*

Consent Agenda

1. New residence permit - Michael Resop, 9510 235th St. W., PID 13-00700-75-021
2. Lot split - Oren Larson Estate, 10111 267th St. W., PID 13-03000-51-012
3. Township response to Farmington Comprehensive Plan Amendment
4. Retroactive approval of training for new officers
5. 2nd Quarter Newsletter
6. Approve April 1, 2020, Special Town Board meeting minutes
7. Approve April 13, 2020, Town Board meeting minutes
8. Approve April 14, 2020, Special Reorganization meeting minutes

Motion: Chair Palmquist moved to approve the consent agenda as amended, seconded by Vice Chair Murphy. A roll call vote was taken: Donovan Palmquist – Aye; Tim Murphy – Aye; Lu Barfknecht – Aye; Ralph Fredlund – Aye; Mark Ceminsky – Aye. *Motion carried 5-0.*

Stefeni Tupy asked the Board for direction on recording the building right to the parcel after the lot split. She was advised to record the lot split, then complete the building right transfer application.

Public Comment

The opinions expressed in public comments are those of the authors and may not represent the official positions of the Town Board. The Town Board does not control or guarantee the accuracy of information contained in the comments, nor does it endorse the views expressed.

Chair Palmquist asked three times if there were any attendees who wished to speak. Hearing none, the public comment period was closed.

Citizen Business

(None)

Sheriff's Department

(None)

Road contractor Update – Bryce Otte

Bryce Otte of Otte Excavating provided the following road update:

- Fixed 3 frost boils on Grenada.
- Completed some of the ditch work on 235th but still need to seed it.
- A lot of grading has been done.
- Placed a sign order this week.
- Trash on 235th from neighborhood cleanup that needs to be picked up.
- Cleared gravel out of ditches 235th, Highview, Old Cedar.
- Garbage from clean up needs to be picked up at Town Hall.
- Nancy Sauber pointed out that her request for cleanup has not been addressed yet.

- Bryce Otte asked about the two culverts slated to be put in, they are in the railroad right of way and should be addressed with Progressive Rail to be sure they have no issue with it.
- Frost boil on 235th west of Dodd needs to be fixed.

Annual CUP Reviews

Spirit Ranch I: Chris Hale, 24005 Dodd Blvd

Chris Hale was present to represent the CUP review. Chair Palmquist opened the floor for comments or complaints. Chair Palmquist asked three times and, hearing none, closed the floor.

Motion: Chair Palmquist moved to approve the CUP review for Spirit Ranch I, seconded by Supervisor Barfknecht. A roll call vote was taken: Donovan Palmquist – Aye, Tim Murphy – Aye, Ralph Fredlund – Aye, Mark Ceminsky – Aye, Tim Murphy – Aye. *Motion carried 5-0.*

Spirit Ranch II: Terri Petter, 10132 235th St. W.

Butch Hansen was present to represent the CUP review. Chair Palmquist opened the floor for comments or complaints. Chair Palmquist asked three times and, hearing none, closed the floor.

Motion: Chair Palmquist moved to approve the CUP review for Spirit Ranch II, seconded by Supervisor Ceminsky. A roll call vote was taken: Donovan Palmquist – Aye; Lu Barfknecht – Aye; Tim Murphy – Aye; Mark Ceminsky – Aye; Ralph Fredlund – Abstain. *Motion carried 4-0.*

Airstrip: Charles Hansen, 26120 Highview Ave

Butch Hansen was present to represent the CUP review. Chair Palmquist opened the floor for comments or complaints. Chair Palmquist asked three times and, hearing none, closed the floor.

Motion: Chair Palmquist moved to approve the CUP review for the Hansen airstrip, seconded by Supervisor Ceminsky. A roll call vote was taken: Donovan Palmquist – Aye; Tim Murphy – Aye; Lu Barfknecht – Aye; Ralph Fredlund – Aye; Mark Ceminsky – Aye. *Motion carried 5-0.*

Ag Preserve re-enrollment

The Board received no applications for re-enrollment in Ag Preserve.

Sealed bids for Road Maintenance

Chair Palmquist authorized the Clerk to open the bids. Clerk Solis announced one bid from Hansen Services and one bid from Otte Excavating. Clerk Solis announced that she would provide hard copies of both bids, as well as scanned copies via email, for the Board to review before their May 26th Town Board meeting.

Motion: Chair Palmquist moved to authorize the Clerk to open the sealed bids, record them as opened on May 11th, and send copies to the Board, seconded by Supervisor Barfknecht with an amendment indicating the date that the bids were received and forwarded to the Board. A roll call vote was taken: Donovan Palmquist – Aye; Tim Murphy – Aye; Lu Barfknecht – Aye; Ralph Fredlund – Aye; Mark Ceminsky – Aye. *Motion carried 5-0.*

Planning Commission Update

Commissioner Randy Wood provided a summary of the May 5, 2020 Planning Commission meeting:

- The Commissioners voted and elected Nancy Sauber as Chair and Randy Wood as Vice Chair.
- Recommended approval of the Resop new residence application.
- Recommended approval of the Oren Larson lot split.
- Solar energy text amendment is ready for a Public Hearing.
- Discussed zoning questions on applications regarding setbacks, uses and placement.
- Discussed items to be placed on the Round Table agenda.
- Set regular meetings to be held on the first Tuesday of each month, with an exception to the November meeting being held on Wednesday due to Election Day.

Treasurer's Report

Treasurer Wilson presented the Treasurer's Report for May 11, 2020:

Checking account balance: \$8,726.11; Outstanding checks: \$5,113.65; Savings account balance: \$394,463.14; CD accounts balances: \$67,861.06; Total account balances: \$465,936.66. Disbursements: April claims: \$15,872.70 and payroll: \$2,997.31

Motion: Supervisor Ceminsky moved to accept the Treasurer's Report as reported, seconded by Chair Palmquist. A roll call vote was taken: Tim Murphy – Aye; Donovan Palmquist – Aye; Ralph Fredlund – Aye; Lu Barfknecht – Aye; Mark Ceminsky – Aye. *Motion carried 5-0.*

Net Pay and Claims

Motion: Vice Chair Murphy moved to accept the Net Pay and Claims as submitted, seconded by Supervisor Barfknecht. A roll call vote was taken: Donovan Palmquist – Aye; Tim Murphy – Aye; Lu Barfknecht – Aye; Ralph Fredlund – Aye; Mark Ceminsky – Aye. *Motion carried 5-0.*

Receipts and Disbursements

Motion: Vice Chair Murphy moved to accept the Receipts and Disbursements as submitted, seconded by Chair Palmquist. A roll call vote was taken: A roll call vote was taken: Donovan Palmquist – Aye; Tim Murphy – Aye; Lu Barfknecht – Aye; Ralph Fredlund – Aye; Mark Ceminsky – Aye. *Motion carried 5-0.*

Remaining Reports: Schedule 1, Current Investments, Cash Control, Outstanding Invoices and Escrows

Motion: Chair Palmquist moved to approve the Remaining Reports as presented, seconded by Vice Chair Murphy. A roll call vote was taken: Donovan Palmquist – Aye; Tim Murphy – Aye; Lu Barfknecht – Aye; Ralph Fredlund – Aye; Mark Ceminsky – Aye. *Motion carried 5-0.*

2020 Budget

Treasurer Wilson commented that we are over our annual budget for elections. Clerk Solis stated that she submitted the request for reimbursement for the PNP in the amount of \$2,300 to the State. Supervisor Barfknecht questioned the snow removal listed for April. Treasurer Wilson explained that she received reimbursement from Farmington for both March and April. Supervisor Ceminsky added that we should be submitting a monthly bill to Lakeville

for 50% of all road work completed on the shared portion of 225th, from Highview to Cedar and on the north part from the railroad tracks to the blacktop. Vice Chair Murphy offered to send a copy of the JPA to Otte Excavating.

Review of budget allocations

Motion: Supervisor Ceminsky moved to approve the list of budget allocations as written. Supervisor Barfknecht expressed that there are items under Township Administration that do not belong there. Township Administration is meant for payroll, not office supplies, printing, IT services etc. Treasurer Wilson reminded that if we start moving items around, the funds budgeted for those items must move with them. Chair Palmquist acknowledged that funds would move with the budget items and asked for Attorney Lemmons to comment. Attorney Lemmons deferred to the Treasurer, stating that the State Auditor has specific categories for budget items. Treasurer Wilson stated that we are discussing the local budget, which the State Auditor does not get involved in. Attorney Lemmons added that moving items around in the budget would not be a problem provided that the money allocated for those items were also moved. Supervisor Barfknecht called attention to the fact that it was relatively recent that snow removal at town hall was moved to town hall upkeep. In her opinion, it should stay under snow removal, and questioned whether money was moved with it from the Road fund. When discussing history, we must remember that history was affected when things were moved around in the last year or two. When Mr. Storlie questioned Town Hall Upkeep totals at the annual meeting, it was explained that the increase was due to snow removal. Supervisor Ceminsky expressed his objection to the language indicating that this was done wrong, it insinuates that the Treasurer did something wrong in coding the items. Supervisor Barfknecht clarified that she did not state the Treasurer did something wrong, she feels that some items are being allocated to the wrong columns. Vice Chair Murphy stated that he would advocate that now that we have a Clerk who is familiar with the general ledger categories, her input would have great value. We also have a new Treasurer Liaison with a background in government finance whose input would be valuable. Historically, things may have not been done right. Supervisor Fredlund stated that he has been waiting until an assessment by the Treasurer, Clerk and Treasurer liaisons could be done in person. *Motion failed for lack of a second.*

Motion: Chair Palmquist moved to table the review of budget allocations for further discussion until the May 26th meeting, seconded by Vice Chair Murphy. A roll call vote was taken: Donovan Palmquist – Aye; Tim Murphy – Aye; Lu Barfknecht – Aye; Ralph Fredlund – Aye; Mark Ceminsky – Aye. *Motion carried 5-0.*

Response to annual report filing from State Auditor

Treasurer Wilson read an email received from the State Auditor stating that she is doing a fantastic job with the coding. Supervisor Fredlund commented that he had requested that the Treasurer forward the entire email to the Board, referring to the comment that the State Auditor had recommendations for coding changes, but he never received it. Treasurer Wilson stated that she had forwarded the email to the Board, and Supervisor Fredlund might not have received it due to the recent issue he had with his email. Treasurer Wilson questioned the response from the State Auditor in regard to coding the \$1,700 from Mt. Olivet in lieu of taxes as a state grant, as well as the permit escrow recommended coding as misc. Supervisor Ceminsky expressed his agreement with her concerns, the escrows are for

the road budget, not the general fund. Attorney Lemmons asked if the payment in lieu of taxes was for road maintenance. Supervisor Ceminsky responded that Mt. Olivet pays separately for dust coating. Attorney Lemmons suggested that the agreement should be reviewed to determine what the payment is actually for and offered to check into this and make a recommendation to the Board.

Semi-monthly claims and disbursements

Supervisor Fredlund said one of the reasons for the additional meeting each month is to speed up the payment process of bills and eliminate late fees.

Motion: Supervisor Fredlund moved to direct the Treasurer to immediately initiate a semi-monthly claims and payment process.

Supervisor Ceminsky argued that there have been only two instances of late fees. One, which was a Board issue and not a Treasurer issue back in December, and another which resulted from a billing issue. Vice Chair Murphy stated he agrees with Supervisor Fredlund that we need to pay bills more than once per month, we already do it for payroll. Supervisor Ceminsky asked if the payroll pay dates would change. Treasurer Wilson stated she has worked it out with all of our vendors as to when to expect payment, and was not aware that it was an issue. Supervisor Fredlund responded that he sees the lateness of the payments in relation to the invoices and believes the process should be changed so that we pay bills twice per month. Treasurer Wilson asked to clarify if this is only regarding payroll. Supervisor Fredlund responded that all bills should be paid promptly. Treasurer Wilson stated the December bills were paid late because she was locked out of the office and has nothing to do with the timing of our meetings. Supervisor Barfknecht added that the agreed upon process for receiving bills includes the Clerk scanning and emailing them to the Treasurer, so she does not have to come to town hall to receive the bills. This process can continue after social distancing. *Motion failed for lack of a second.*

Motion: Vice Chair Murphy moved to initiate a process to authorize our Treasurer to pay bills twice monthly, seconded by Chair Palmquist. A roll call vote was taken: Donovan Palmquist – Aye; Tim Murphy – Aye; Lu Barfknecht – Aye; Ralph Fredlund – Aye; Mark Ceminsky – Nay. *Motion carried 4-1.*

New Business

Rescind motion appointing Deputy Treasurer

Supervisor Barfknecht explained that she had made the motion due to the language in the Resolution which stated that if the Treasurer was not available to sign checks, the deputy treasurer would sign. Based on that language a motion was made. Since that time, we've learned that a deputy treasurer cannot be appointed by a Board member, at this point it is appropriate to rescind the motion. Supervisor Ceminsky added that the Clerk cannot be the Deputy Treasurer because the positions were separated.

Motion: Supervisor Barfknecht moved to rescind the motion made at the April 14, 2020 Special Reorganization meeting appointing a Deputy Treasurer, seconded by Supervisor Fredlund. A roll call vote was taken: Donovan Palmquist – Aye; Tim Murphy – Aye; Lu Barfknecht – Aye; Ralph Fredlund – Aye; Mark Ceminsky – Aye. *Motion carried 5-0.*

Revised Resolution 2020-04

Motion: Chair Palmquist moved to approve the revised Resolution 2020-04 which reads: "The following persons shall be signers for Eureka Township bank accounts – Supervisors: Donovan Palmquist, Tim Murphy, Lu Barfknecht, Mark Ceminsky, Ralph Fredlund; Treasurer Marcia Wilson and Clerk Rane Solis. Checks require three signatures, including the signatures of two Town Board Supervisors and the Treasurer. Default signers are the Chair and Vice Chair. If one or more of the default signers are absent from the Town Board meeting then a Supervisor will be appointed to sign checks for that Town Board meeting. If the Treasurer is absent the Clerk will be the third signer. The Treasurer may transfer funds between the saving and checking accounts using online banking services. The Treasurer may use online payments for designated claims, Federal tax deposits, State of Minnesota withholding & sales tax, Mn Dept. of Labor & Industry (State building permit surcharge) and PERA payments. The Treasurer may invest and reinvest town funds into certificates of deposit upon a motion of the Town Board.", seconded by Supervisor Fredlund. A roll call vote was taken: Donovan Palmquist – Aye; Tim Murphy – Aye; Lu Barfknecht – Aye; Ralph Fredlund – Aye; Mark Ceminsky – Abstain. *Motion carried 4-0.*

Grounds Maintenance Bids

The Clerk received one bid for grounds maintenance from Beaver Creek Companies. Chair Palmquist asked Attorney Lemmons if a conflict of interested exists by Supervisor Ceminsky owning the business that is bidding. Attorney Lemmons responded that statutorily, board members are not allowed to bid on contracts. There is an emergency exception, but it would not apply here. Supervisor Ceminsky offered that he, and other board members, have been awarded contracts in the past while sitting on the Board. Supervisor Fredlund pointed out that the Board adopted a potential conflict of interest policy at the Reorganization meeting stating that no Town Board Supervisor and/or Planning Commission member would be awarded those contracts. The Board asked Attorney Lemmons to research the conflict of interest statute, as well as the policy adopted at the Reorganization meeting, and report his findings at the next meeting.

Motion: Chair Palmquist moved to table the grounds maintenance bid until the May 26th meeting, seconded by Supervisor Barfknecht. A roll call vote was taken: Donovan Palmquist – Aye; Tim Murphy – Aye; Lu Barfknecht – Aye; Ralph Fredlund – Aye; Mark Ceminsky – Abstain. *Motion carried 4-0.*

ROW fee schedule review

Supervisor Fredlund questioned what expenses we have that warrant charging \$7,000-\$13,000 to recent utilities when we're not supposed to profit from these fees. Supervisor Ceminsky responded that these fees were adopted by a previous Board. There are fees for cleaning out and maintaining our ditches that go against this because we are responsible for the upkeep of those rights-of-way. He agreed that we need to review the fee schedule. Vice Chair Murphy stated that two counties and four municipalities were reviewed and the closest fee was one-half of ours, with most being one-third of ours. Our fees are excessive and need to be reviewed. Our current fee schedule, which stacks fees, is no longer appropriate. He proposed that we further investigate and come up with an appropriate fee schedule that reflects the current times. He agreed with a recent utility applicant that \$3,000 in fees and

\$4,000 in escrows/bonds is excessive. Supervisor Ceminsky added that in reviewing the other communities, we do not get tax dollars for our roads like they do, we are responsible for maintaining our roads and road rights-of-way with our own tax dollars. Chair Palmquist agreed that we could look at other townships as a guide, but state statutes prevent us from making money. We need to get a realistic idea of what it costs us and come up with an appropriate fee schedule. Supervisor Ceminsky commented that Otte's just charged \$6,000 for ditch clean up on 235th, that's where we have to look at our costs to maintain because the road right-of-way is where utilities are placed. Attorney Lemmons informed the Board that you cannot use fees for permits to offset other maintenance costs. The fee structure has to be associated with the actual costs incurred of issuing the permit and monitoring the permit. Supervisor Barfknecht added that bonds/escrows are there to cover any damage that occurs, and is refunded if properly repaired.

Motion: Supervisor Ceminsky moved to table discussion to allow time for the road liaisons to prepare a new proposed fee schedule, seconded by Supervisor Barfknecht. A roll call vote was taken: Donovan Palmquist – Aye; Tim Murphy – Aye; Lu Barfknecht – Aye; Ralph Fredlund – Aye; Mark Ceminsky – Aye. *Motion carried 5-0.*

Housing rights/grandfathering update – Jeff Otto

Jeff Otto submitted an email to the Board with more questions to discuss with the attorney.

Motion: Supervisor Fredlund moved to authorize Jeff Otto to spend 10 hours of time with the attorney, for Mr. Otto to put his questions in writing to attorney, and for the attorney to send the Board a copy of his answers, seconded by Chair Palmquist. A roll call vote was taken: Tim Murphy – Aye; Donovan Palmquist – Aye; Ralph Fredlund – Aye; Lu Barfknecht – Aye; Mark Ceminsky – Nay. *Motion carried 4-1.*

TKDA estimate for drainage issues in Eureka Estates

TKDA submitted three options to address the drainage issues in Eureka Estates:

Option 1 (Drainage Improvements) – Staking and field guidance, \$14,790.

Option 2 (Drainage Improvements Assessed), \$37,260.

Option 3 (Street and Drainage Improvements Assessed, \$85,980.

Motion: Chair Palmquist moved to table this item until the June 8th meeting, seconded by Supervisor Fredlund. A roll call vote was taken: Donovan Palmquist – Aye; Ralph Fredlund – Aye; Lu Barfknecht – Aye; Tim Murphy – Aye; Mark Ceminsky – Aye. *Motion carried 5-0.*

Complaint: 5100 235th St. W.

The Board agreed that with the mine being currently closed, and the complaint referring to issues from last summer, the Board has no course of action at this time.

General Code request to use either Town or Township in ordinances

Motion: Supervisor Ceminsky moved to state in the definitions that town and township are interchangeable, seconded by Chair Palmquist. A roll call vote was taken: Donovan Palmquist – Aye; Tim Murphy – Aye; Lu Barfknecht – Aye; Ralph Fredlund – Aye; Mark Ceminsky – Aye. *Motion carried 5-0.*

Attorney Lemmons offered to draft a Resolution to amend the ordinance for the codification.

Wireless tower inquiry from Dakota County

Supervisor Fredlund explained that the County has asked if Eureka would like to contribute up to \$17,500 for a wireless tower in the southeastern corner of New Market Township. Coincidentally, it is about 2 miles from the new tower that Eureka has approved on the Phillipe property, which will be providing internet service at no cost to us. Supervisor Fredlund recommended responding that we are not interested in contributing because we have a tower being built, as well as fiberoptic coming into the township from the west.

Motion: Supervisor Fredlund moved to direct the Clerk to respond to the County stating that we are not interested in contributing to the tower, seconded by Chair Palmquist. A roll call vote was taken: Donovan Palmquist – Aye; Tim Murphy – Aye; Lu Barfknecht – Aye; Ralph Fredlund – Aye; Mark Ceminsky – Aye. *Motion carried 5-0.*

Old Business

Solar Energy Text Amendment

Planning Commission Chair, Nancy Sauber, informed the Board that the Planning Commission reviewed the text amendment and suggested adding language, as a performance standard, that after 20kw and up to 40kw the Board may require screening, to be considered on an individual basis. Vice Chair Murphy stated that he initiated this text amendment on behalf of the township last fall, on behalf of a resident who had to apply for a CUP and shouldn't have had to. This has been on the table now for six months. He has also submitted an application to start the solar process and it's going to hold him up unless the text amendment happens quickly. The current standards allow much more wattage than they did when our ordinance was drafted. He further stated that he does not agree with the language that places limits because it will need to be changed again in the future when the electric companies loosen the guidelines and allow residents to produce more of their own electricity. Commissioner Sauber responded that she agrees that, with the change in incentive, electric companies are allowing higher wattages. Applicants must comply with the ordinance that is currently in effect. If the application is for more than 10kw, it must have a CUP. It's the applicant's choice to wait for the ordinance to change, or pay for a public hearing for a CUP. Any future changes made by the electric companies need to be addressed by the township at that time. Chair Palmquist asked what is holding up the text amendment. Commissioner Sauber responded that we have to have a public hearing on the new language.

Motion: Supervisor Ceminsky moved to direct the Planning Commission to schedule the public hearing for the solar energy text amendment, as submitted to the Town Board at their May 11th meeting, at such time as they can do so in conformance with the existing Executive Order without restrictions, seconded by Chair Palmquist. A roll call vote was taken: Donovan Palmquist – Aye; Tim Murphy – Abstain; Lu Barfknecht – Aye; Ralph Fredlund – Aye; Mark Ceminsky – Aye. *Motion carried 4-0.*

Planning Commission Chair Sauber asked Attorney Lemmons to advise as to how to hold a public hearing under the current social distancing order. Supervisor Ceminsky stated that it was his understanding that public hearings are on hold. Supervisor Barfknecht brought up that at the MAT teleconference, townships were advised that they have the choice to wait but

are not required to wait. Commissioner Sauber commented that it would be difficult to have a public hearing via teleconferencing, with potentially hundreds wanting to join and speak. Clerk Solis relayed that MAT states you can have an in-person public hearing but you must have a preparedness plan in place, you must provide personal protective equipment, and you must practice social distancing but can't turn people away. This is confusing, how would we practice social distancing and not turn people away. Attorney Lemmons offered that one township allowed groups of 50 people into the meeting at a time to give testimony.

Supervisor Ceminsky suggested that, pursuant to the Board's statement regarding 3-hour limits on meetings, he recommends tabling the remaining items until the May 26th meeting.

24005 Dodd Blvd update

Clerk Solis advised that all fees and fines have been paid.

Adjournment

Motion: Chair Palmquist moved to adjourn the meeting, seconded by Supervisor Ceminsky. A roll call vote was taken: Lu Barfknecht – Aye; Donovan Palmquist – Aye; Tim Murphy – Aye; Ralph Fredlund – Aye; Mark Ceminsky – Aye. *Motion carried 5-0.*

Meeting adjourned at 10:18 pm

Respectfully submitted,

Ranee Solis, Town Clerk

Minutes Officially Approved By: _____ on: _____
Town Chair Date