

Accessory structures must be used for personal use only

Accessory structures that meet ALL of the following criteria are exempt from requiring a Building Permit:

- One Story
- Detached
- Floor area does not exceed 200 sq. ft.
- Used only for personal storage

➤ Accessory Structures that are exempt from a building permit are NOT exempt from the requirements of the building code, or of local ordinances.

An Accessory Structure that does not meet ALL of the above criteria DOES require a Building Permit. The following must be submitted for a complete application:

- Completed Building Permit Application form.
- Application fee as set forth in Eureka Township Ordinance 7.
- Proof of ownership: Parcel ID will be verified by the Town Clerk; conflicts must be resolved with a proper deed.
- Two (2) copies of plans showing the proposed design, including:
 - Floor plan showing:
 - Proposed building size.
 - Design of floor structure.
 - Size and location of any posts, headers and footings.
 - Size and spacing of roof supports.
 - Method of attachment to foundation or to the ground.
 - Slab information (thickness, rebar, etc.).
 - Wall construction (size and spacing of studs, treated sill plates, sill plate anchor, sheathing and siding material, etc.).
 - Roof structure information (rafter or truss sizes and spacing, roof sheathing, roof slope, roof cover materials, and ice protection membrane if structure is heated or attached to dwelling).
 - Additional information may be required by the plan reviewer.
- Two (2) copies of site plans illustrating:
 - Lot Lines.
 - Location and building dimensions of the proposed structure.
 - Location and distances to all other structures on the lot and adjoining lots.
 - Location of and distance to driveway and roads (including width).
 - Location of and distance to well, drainage and sewage systems.
 - Total area of all accessory buildings on the property (excluding Agricultural buildings).
- Watershed permit or letter of exemption if located in the Dakota County Shoreland Zoning area or the Vermillion River Watershed District.
- The Supplement to Accessory Structures Permit Application worksheet (Attached) MUST be included with the application.
- All materials and the installation of all materials must comply with the Minnesota State Building Code and the manufacturer's installation specifications for each product.

SUPPLEMENT TO ACCESSORY STRUCTURES PERMIT APPLICATION

(MUST be included when applying for permit)

1. Size of structure: _____

2. Floor structure: _____

3. Method of attachment to ground: _____

4. Wall construction information: _____

5. Roof structure information: _____

6. Total area of all accessory buildings excluding Agricultural buildings: _____

9. Distance from property lines:

Side 1: _____ Side 2: _____

Rear: _____ Road center line _____

8. Distance from Primary residence:

Side 1: _____ Side 2: _____

Rear: _____ Road center line: _____

SAMPLE SITE PLAN: (NOTE: Distances should be in relation to the proposed building or structure)

