

**EUREKA TOWNSHIP**  
*Dakota County, State of Minnesota*

**SPECIAL PLANNING COMMISSION MEETING MINUTES**  
**March 27, 2023**  
**(Immediately following the Redevelopment Agency Meeting)**

**Call to Order**

The Planning Commission Meeting was called to order at 6:46pm by Chair Clancy

Commissioners Present: Bill Clancy (Chair)  
Deb Burkhardt (Vice Chair)  
Randy Wood (Commissioner)  
Beth Eilers (Commissioner)

Others Present: Amy Liberty (Deputy Clerk), Nancy Sauber, Mike Resop, Tiffany Hoff, Tony Hoff

Zoom Participants: Jeff Otto, Julie Larson

**Approval of the Agenda**

No objections to the agenda as written.

**Permit Requests:**

Youngfield Homes, Inc., xxxx267th St. W. Lakeville, PIN 13-02900-77-011, \*New Construction

Tony and Tiffany, future homeowners of the property, and Mike, from the construction company were present to help answer any questions the Planning Commission may have. All zoning items were reviewed and met requirements. A question regarding the ownership of the property was raised. A purchase agreement with Christiania Lutheran Church and Youngfield Homes, Inc. was provided in the meeting packet. It was suggested that a Representative Authorization Form be completed in addition and included with the application. Mike agreed to take care of this documentation.

*Motion:* Chair Clancy moved to recommend an approval to the Town Board the Building Permit application for PIN 13-02900-77-011, for the site address 267<sup>th</sup> St. W., contingent on the 24-hour receipt of the Authorization Representative Form. Commissioner Wood seconded the motion. *Roll call vote:* Randy Wood-Aye; Bill Clancy-Aye; Beth Eilers-Aye; Deb Burkhardt-Aye; *Motion carried 4-0.*

**Land Use-none**

## Town Board Liaison Report

Supervisor Sauber was present at the meeting to highlight items from the March Town Board meetings.

A few items mentioned:

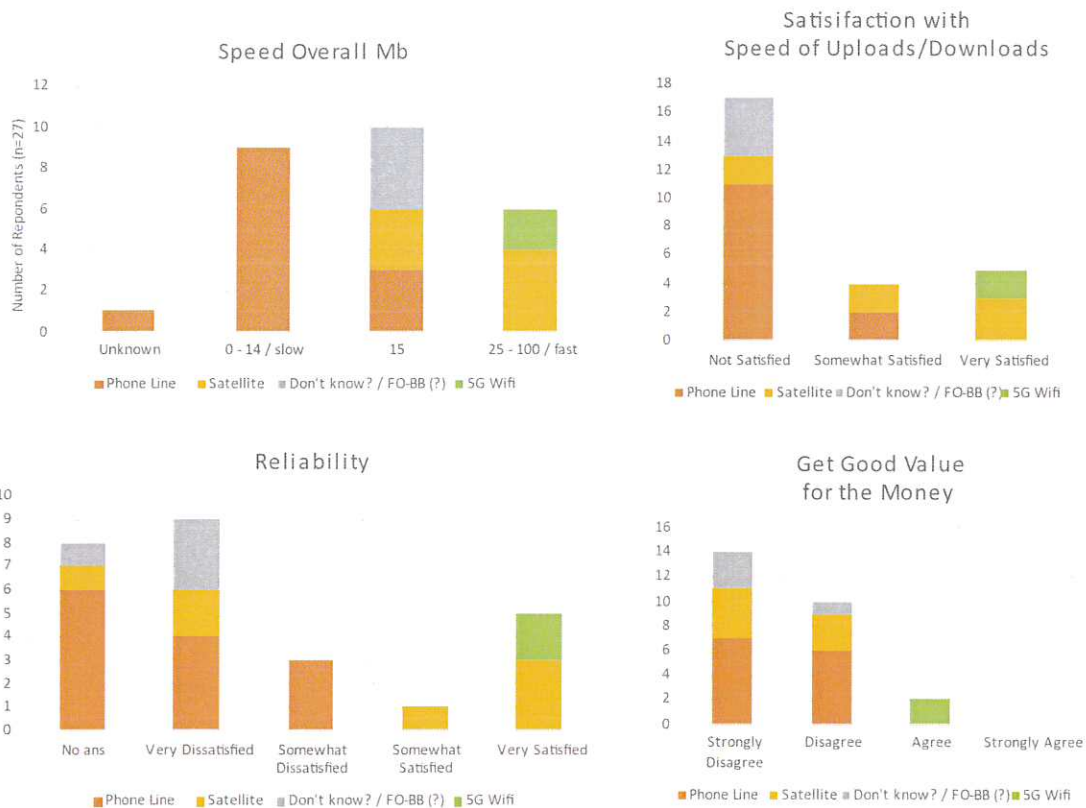
- Public Hearing was held on March 7<sup>th</sup> to establish the Redevelopment Agency.
- Approved Building Permit for Anthony and Kirsten Pederson, PIN 13-01100-02-013.
- The Board of Canvas met March 16<sup>th</sup> to review and approve the election results.
- Nuisance Ordinance was reviewed and sent to General Code.

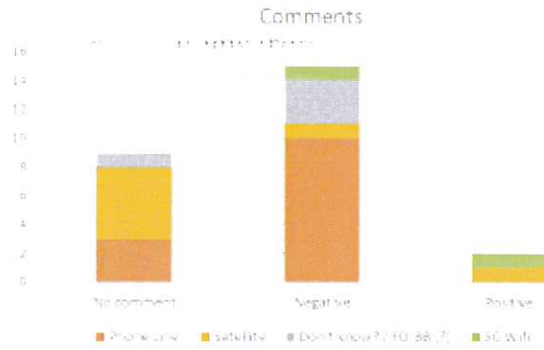
## Old Business

### Broadband Survey Results

Commissioner Eilers presented the results of the voluntary survey. A total of 27 surveys were returned.

The results are as follows:





Comments	Negative	Positive
Phone Line		
Satellite	Can't upload homework	(has JTN Line of Sight)
Don't know? / FO-BB (?)		
5G Wifi		

Dakota County Model Mining Ordinance Workshop

Vice Chair Burkhardt and Supervisor Wood attended the first meeting. This workshop was funded by Clean Water Funds through a Minnesota Department of Health grant. The purpose was to provide Local Government Units resources to minimize impacts of aggregate mining on groundwater and surface water quality. Eureka Township’s newly passed ordinance amendment is right in line with the recommendations that were presented at the meeting. The Planning Commission will compare the Township of Eureka Mineral Extraction Ordinance with a model ordinance that will be presented during the second workshop held on April 27, 2023.

**New Business**

Road signage

Commissioner Eilers lead this discussion regarding increased traffic on many segments of the Township roads with concerns of speed. This is in reference to a conversation that took place at a Town Board meeting and the mention of gravel roads being torn up. In addition, there is concern of semi-truck traffic and speeds on the paved portion of 250<sup>th</sup>, also known as County Rd 80.

Commissioner Eilers moved to recommend to the Town Board to request Todd Howard of Dakota County to contact the Department of Transportation on the Township’s behalf to conduct a traffic study on County Road 80 between Dodd and Cedar. Chair Clancy seconded. *Roll call vote:* Randy Wood-Aye; Bill Clancy-Aye; Beth Eilers-Aye; Deb Burkhardt-Aye; *Motion carried 4-0.*

## Housing Rights Property Report

Jeff Otto was invited to the meeting to give a demonstration on the database he created for the Township. He shared features and explained how this database would be a very useful tool for the clerks.

## **Approval of Meeting Minutes**

*Motion:* Chair Clancy moved to approve the March 6th Special Planning Commission meeting minutes as prepared. Vice Chair Burkhardt seconded.

*Roll call vote:* Randy Wood-Aye; Bill Clancy-Aye; Beth Eilers-Aye; Deb Burkhardt-Aye;

*Motion carried 4-0.*

## **Deputy Clerk Matters**

### Planning Commission Vacancies

The following was discussed regarding Planning Commission Policies, in particular *Chapter 2 Establishment; Qualifications; Terms of Office*. It was asked for the Commissioners to make recommendations to the Town Board on the process of filling current vacancies.

The following was suggested:

1. Letters of interest should be received no later than noon on Thursday, April 6, 2023.
2. Ideally, citizens who are interested should include information about themselves, why they are interested in serving, and why they would be a good fit. However, since there was no process in place, a simple written statement expressing interest is acceptable.
3. For the future, a process needs to be in place. The Planning Commission is willing to give recommendations, however, it may not be appropriate and perhaps should be placed as an agenda item for the Town Board to work on.

It was noted that the Planning Commission Policies manual is in need of an update. It was suggested to add this to New Business at a future Planning Commission meeting.

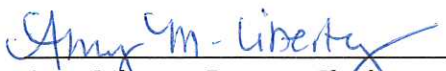
*Motion:* Chair Clancy moved to adjourn the meeting. Vice Chair Burkhardt seconded.

*Roll call vote:* Randy Wood-Aye; Bill Clancy-Aye; Beth Eilers-Aye; Deb Burkhardt-Aye;

*Motion carried 4-0.*

Meeting adjourned at 10:06pm.

Respectfully submitted,

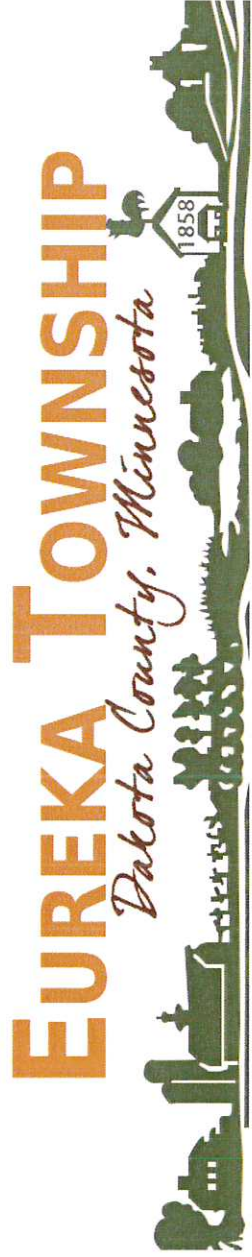
  
Amy Liberty, Deputy Clerk

Minutes Officially Approved by:

  
Planning Commission Chair

on: 5/2/23  
Date





## Planning Commission Special Meeting

Attendance  
March 27, 2023  
Immediately following the Redevelopment Agency Meeting

Printed Name

Address

Brian Aheron

6015 235th St W Burnsville

Plus Redevelopment Sheet