

# Planning Commission Members- Appointed by T.B. for 3-year terms May 1 to April 30.

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Bill Clancy,  
Chair, 2025

Deb Burkhardt,  
Vice-Chair 2024

Melanie Storlie  
2024

Beth  
Eilers  
2026

Donovan  
Palmquist  
2026

# Planning Commission- An Independent Appointed Body who works for the Township / Citizens.

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The Planning Commission works on matters at the request of the Town Board, or Township Attorney, or on their own initiative.

The Planning Commission members submit factually based reports, with or without recommendation, to the Town Board.

Purpose, Rules, Functions, Powers, Duties, etc., are set by Township Law (see Eureka Township Ordinance 62, six pages)

The Planning Commission members receive compensation only for Township meetings, not for preparation and research.



# Overview of PC Activities

12 Monthly Meetings

1 Special Meeting

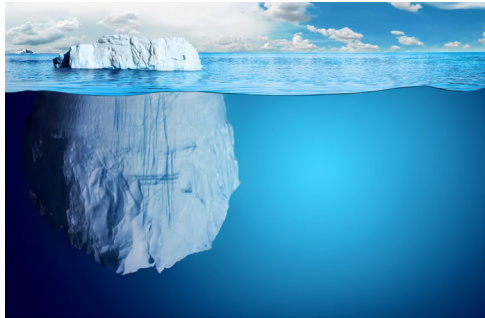
3-Public Hearings

Jan 17 Subdivision

Feb 21 Housing Rights

Feb 22 Mining

March 27 Redevelopment Agency



Info gather

Research

Training

## Coordinating with

### Town Board

\*Monthly Town Board meetings-  
PC Liaison provides summary of  
Planning Commission meeting and  
answers questions at first TB meeting  
of the month.

## Updating

\*Updating forms and instructions –  
for improved ease of use by citizens,  
with new format to provide overview  
of applicable ordinances.

## Processing

\*Processing permit applications –  
New home construction, additions,  
accessory buildings, ag buildings, lot  
splits, housing rights transfers, with  
site visits if needed.

## Conducting research

### & gathering input

\*Develop ordinance text amendments-  
with input from Benchmarking other  
Townships, Attorney, and Citizen input at  
Public Hearings / Open Houses.

## Other PC Activities- Research, Training & Special Events

- **Mines:** Ordinance review and revision continued, with a public hearing and ongoing communication with the mines. Recommendations made to the Town Board. Attendance at 2 Dakota County Model Mining Ordinance Workshops.
- **Housing Rights / Subdivision Ordinance Review and Recommendations:** Public Hearings held, and ordinance revisions implemented by Town Board.
- **Township Road Improvements:** Monitoring of local road conditions, and research into improved methods of gravel road maintenance to improve road surfaces and reduce costs. Staff attendance at U of MN Local Technical Assistance Program (LTAP) “Gravel Road Maintenance and Design” provided valuable information.
- **Township Road Safety/Speed:** Legal research into State regulatory laws concerning road speed. Ongoing technical research and documentation is required to identify qualifying residential township roads for posting of lowered speed limits. Results include improved road safety and lower maintenance costs.
- **Broadband Expansion:** Township citizen survey conducted. State funding used for implementation and expansion of High-Speed Internet availability in specific areas of Township.
- **Night to Unite** – Eureka’s 1st ever Public Safety community event organized and implemented by Township staff and sponsored by area businesses and donations. Food, games, prizes, along with emergency personnel, vehicles and demonstrations made it a very successful event.
- **2040 Comprehensive Plan:** Ongoing compliance with plan.

# Building and Land Use Permits 2023

## BUILDING PERMITS

➤ Addition/Remodel	4
➤ Pool	1
➤ Accessory Building/Pole Shed	7
➤ Garage	1
➤ Deck/Porch	4
➤ New Construction	2
➤ Agriculture Exempt	4
➤ Ground-Mounted Solar	1
➤ Moving a Building	1

## LAND USE PERMITS

➤ Lot-Splits	3
➤ Housing Right/Cluster	1

Total:

29 permits presented to the Planning Commission for research, review and recommendation.



In the year 2022, 32 permits went before the PC, which included very complex land use requests. (11 Lot-Splits and 6 Housing Right Transfers)