

EUREKA TOWNSHIP
Dakota County, State of Minnesota

AGENDA
TOWN BOARD MEETING (Reorganization)
March 26, 2024 – 7:00 p.m.

- I. Call to Order and Pledge of Allegiance
- II. Selection of Town Board Chair and Vice Chair
- III. Approval of the Agenda
- IV. Public Comment
 - *Each individual will be allowed up to 3 minutes to speak.*
 - *Provide a written copy of your comments to the Clerk if you want them to be part of the official meeting minutes.*
 - *The opinions expressed in public comments are those of the authors and may not represent the official positions of the Town Board. The Town Board does not control or guarantee the accuracy of information contained in the comments, nor does it endorse the views expressed.*
- V. Reports
 - A. Road Report- Superintendent Henry
 - B. Dakota Sheriff's Department
- VI. CUP Review
 - A. Glory to Glory
- VII. Minutes for Approval
 - A. 3.13.2024 Board of Canvass
- VIII. Treasurer's Report
 - A. Net pay and claims
 - B. Credit Card Payment Update
 - i. 5 invoices sent so far
 - ii. The feedback is very positive.
 - C. Upcoming CDs maturing
 - i. General Fund \$25,000 4/13/2024 (Genisys)
 - ii. Road and Bridge \$30,000 4/13/2024 (Genisys)
 - iii. Road and Bridge \$30,000 4/04/2024 (Frandsen)
- IX. Reorganization
 - A. Financials at New Market Bank Resolution 2024-05
 - B. Financials at Fransen Bank & Trust Resolution 2024-06
 - C. Financials at Genisys Credit Union Resolution 2024-07
 - D. Schedule of Board Regular Meetings Resolution 2024-____
 - E. Schedule of Planning Commission Meetings Resolution- 2024-_____
 - F. Set Regular Meeting date and time for Round Table Meeting between Board and Planning Commission
 - G. Designate Polling Location Resolution 2024-____
 - i. Town Hall

- H. Designate Posting Places Resolution 2024- _____
 - I. Designate an official newspaper: Resolution 2024-____
 - i. Dakota County Tribune and Sun This Week
 - J. Compensation and Reimbursement Policy for Town Officers and Commissioners Resolution 2024-_____
 - K. Set pay frequency schedule for supervisors and commissioners:
 - i. 2nd Quarter: April 1- June 30, 2024,
 - 1. submit by: July 2nd, Pay Date: July 9, 2024
 - ii. 3rd Quarter: July 1-September 30, 2024
 - 1. submit by: October 1st, Pay Date: October 8, 2024
 - iii. 4th Quarter: October 1- December 31, 2024
 - 1. submit by: January 7th, Pay Date: January 14, 2025
 - iv. 1st Quarter: January – March 31, 2025
 - 1. submit by: April 1st, Pay Date: April 8th, 2025
 - L. Designate Supervisor to fill duties/positions Liaison assignments created by the Town Board.
 - M. Assign Liaisons for Planning Commission Meetings
 - N. Reminder to review conflict of interest issues (C6000) MAT website
 - O. Review and amend board policies as needed
 - i. Citizen Complaint Policy- Ordinance
 - ii. Attorney Engagement Policy
 - iii. Complaint Form- Against an employee
 - iv. Data Request- Member of Public
 - v. Data Request- Subject of Data
 - vi. Opinion Statement
 - vii. Policy on Citizen Input and Conduct at Township Meetings
 - viii. Policy on Meeting Recordings
 - ix. Rebuild in case of Destruction.
 - P. Designation of Township Attorneys
 - i. Currently Bob Ruppe of Couri & Ruppe is the Township general counsel and Troy Gilchrist of Kennedy & Graves is the attorney for litigation and special projects.
 - Q. Review town ordinance book and resolution books
 - R. Confirm Town Financial Reporting has been completed and returned to the State Auditor
 - S. Training Opportunities
 - i. MAT University- online FREE
 - T. List of Officers- Liz will send form to MAT
- X. Old Business
- A. 245th Closed Road
 - B. Farmington Fire Contract (Clerk Atwater)
 - C. Schedule a meeting with the City of Farmington
 - D. Task List
 - E. Planning Commission
 - i. Deadline for Submissions is April 1, 2024
 - ii. Interviews- April 9th at Special Meeting at 6:30 pm

XI. New Business

A. PERA

XII. Clerk Matters

A. Clerk Atwater on Vacation March 27-29, 2024.

B. PNP election costs submitted to the State for reimbursement.

XIII. Adjournment

Upcoming Meetings/Dates:

If unable to attend in person, you can join via Zoom Meetings one of the following ways:

1. Navigate to: <https://zoom.us/j/3134376987?pwd=V3VRRkJKblUxeUY1elJBdmVNUmUrdz09>

Meeting ID: 313 437 6987

2. One tap mobile: dial 1-312-626-6799,, 3134376987#